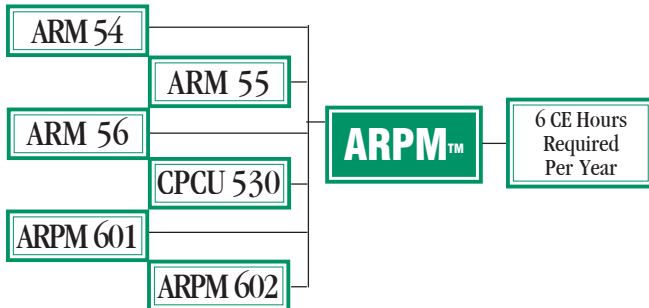




ARPM™—Associate in Risk Pool Management



The Executive Officer of a risk pool must have a multitude of tools available in order to be effective in the risk pool environment. The ARPM curriculum provides a risk pool manager with theoretical and practical knowledge which provides a solid foundation to successfully manage the risk pool.

What is the Risk Pool Manager's Designation program?

The program is designed to develop individuals qualified to administer risk management pools. The program is largely self-directed and will take approximately 2 years or less to complete. Most of the curriculum is provided through existing IEA/IIA certification programs (ARM, CPCU) with additional training in the practical aspects of risk pool management provided by CAJPA. Because this is a joint project of CAJPA and the IEA, the designation will have great value and credibility in the risk pool community.

Highlights of the program include...

- The most current curriculum from the Insurance Educational Association and the Insurance Institute of America / American Institute for CPCU
- Practical learning tools from professionals who have lengthy experience in risk pool management
- Option of having an active mentoring relationship between participants and risk pool professionals
- Business related work project focused on a topic within the risk pool environment or professional interview by a team of risk pool managers
- A nationally recognized IEA designation indicating the participant's completion of all the components of the program

Who will benefit from the program...

Risk pool managers at all levels, persons aspiring to risk pool management positions, insurance industry personnel, service providers who work closely with risk pools.

NOTE: Participants must have successfully passed the National Examinations for CPCU 530, ARM 54, 55 and 56.

Designees are required to complete six hours of continuing education in a field related to risk pool management and/or leadership skills. Examples include attendance at the CAJPA conferences and management-level IEA coursework.

ARPM 601 - Essentials of Risk Pool Financing

Course provides an understanding of insurance contract ISO forms, board management and communications, strategic planning, regulatory compliance, staffing/vendor considerations, involvement in legislative process, value of networks, benchmarking, pool structure, JPA governance, GAAP (generally accepted accounting principles).

ARPM 602 - Business Related Work Project or JPA Industry Interview Project

The final component in the series for the ARPM designation involves one of two projects. The **Business Related Work Project** gives the candidate the opportunity to apply the lessons learned in previous courses directly to the risk pooling profession with a focus on creativity and practical results. This project is a terrific opportunity to develop and enhance the following types of learning objectives and skills: analytical problem solving abilities, project and time management, and effective written and oral communications. The "business project" can be completed with the assistance of a mentor who directs the work project (supervisor, JPA manager, leading expert in JPA management as examples). Candidates must submit an outline of their project to IEA describing their specific educational objectives within 30 days of the original course registration. The ARPM Educational Committee will review the project outline and respond to the candidate by approving, conditionally approving, or requiring a resubmission. The project should be measurable, attainable, and time-frame dependent. The **JPA Industry Interview Project** is an option for candidates who wish to meet their goals through extensive on-on-one interviews with five current pool managers. A series of questions will be provided from which the candidate can choose a minimum of 5 questions, with the goal of identifying the key elements of effective pool management. Interviewees must currently hold the position of pool manager or equivalent title and responsibilities, including supervision of pool staff and have a minimum of five years' experience as pool manager overseeing at least one self-insured program. At least one of the five individuals interviewed must be from a management firm under contract to provide pool management services. Retired pool managers are also eligible for interviewing so long as they managed a risk pool within 5 years from the date the ARPM candidate registered for ARPM 602. The goal of the "Professional Interview" is to help the ARPM designee develop a network of mentors with whom he or she can build a professional relationship and turn to as a resource on issues the designee may face in the future.